

# **Tender for the installation of HVAC units at Gwekwaadziwin Miikan**

Prepared by: Gwekwaadziwin Miikan  
Date Prepared: February 9, 2023

## INSTRUCTIONS FOR TENDERERS

### 1. Representative for the Owner

The Representative can be contacted at:

Matt Maracle

Director of Operations  
Gwekwaadziwin Miikan  
[mmaracle@gwek.ca](mailto:mmaracle@gwek.ca)

### 2. HVAC Installation

#### Specific Requirements:

- Installation of 36,000 BTU Kerr multi mini splitter heat pump with 3 indoor heads in garage
- Installation of 18,000 BTU Kerr mini split heat pump x 2 for live-in residence

#### Location of the work:

At Gwekwaadiwin Miikan main operational site residence and garage

#### Finishing Specifications:

All installation will be done to code and completion.

Rubbish and waste materials will be removed from the site.

### 3. Performance Security

No performance security is required on this project. Payment will be made upon completion of the works and approval by Gwekwaadziwin Miikan

### 4. Delivery and Opening of the Tender

The tenders marked ***Gwekwaadziwin HVAC***, should be delivered by email to:

Matt Maracle

[mmaracle@gwek.ca](mailto:mmaracle@gwek.ca)

on or before 4:00pm. on Thursday, February 16, 2023

Subject line – Gwekwaadziwin HVAC

Faxes will not be acceptable. Late tenders will be returned un-open.

### 5. Acceptance or Rejection of Tenders

The owner retains the right to reject the lowest or any tender. The owners will not be responsible for any costs that you incur in preparing your bid (i.e. travel, estimating etc.).

## **6. Site Inspection**

Contractors shall be responsible for examining the work site to determine exactly what conditions that will be encountered during construction and can contact Matt Maracle for a site visit at (705) 968-0324

## **7. Taxes**

This project is exempt from all taxes.

## **8. Schedule**

Work on this project must be completed on or before **(March 31, 2023)**

## **9. Guaranteed Maintenance Period**

The materials and workmanship must be guaranteed for a period of one year from the date of completion.

## **GENERAL ADMINISTRATIVE CONDITIONS**

- You may not restrict your bid by a statement added to the tender.
- The tender will form part of the contract.
- Your tender must be legible and submitted on the forms provided, in the envelope attached.

## **GENERAL INSTRUCTIONS**

### **1. Minimum Standards**

Only the highest quality workmanship and new material will be accepted.

### **2. Taxes**

No taxes are applicable to the job.

### **3. Fees, Permits and Certificates**

No fees are anticipated with this project.

### **4. Construction Safety Requirements/WHIMIS**

The contractor is to comply with all Ontario Health and Safety Act and Regulations and to provide first aid equipment, supplies and personnel as required by the Workplace Safety Insurance Board (WSIB). The use of CSA approved hard hats and safety boots is also required.

### **5. Documentation**

Prior to starting work, the contractor must provide a letter of good standing from the WSIB and proof of public liability insurance coverage minimum \$1,000,000 coverage).

### **6. Protection**

Protection of the work is required by the contractor until completion is accepted by the owner.

### **7. Site Supervision**

Employ an experienced, competent person, on the work site at all times.

## **CONTRACT AGREEMENT**

The successful contractor will be required to enter into an agreement with the owner.

CONTRACT TENDER FORM (To be Submitted with Bid Price)

Installation of HVAC Units

To: Matt Maracle

Director of Operations

Gwekwaadziwin Miikan

mmaracle@gwek.ca

This tender submitted by:

Firm name:

Address:

Telephone Number:

I, \_\_\_\_\_, of \_\_\_\_\_ have carefully examined the site, all of the contract documents and addenda \_\_\_ to \_\_\_ and agree to supply all necessary labor, materials and equipment necessary to install the HVAC system to completion for the total tender price of \_\_\_\_\_ (\$\_\_\_\_\_).

Signature of Tenderer:

Date of Signature:

Witness to Signature:

Date of Witness: